

AVAILABILITY

Availability in terms of officiating HS VB means when you are available to call a VB match with total assurance that you can make an assignment on the day you say you are available.

You can be available to work as much (3-4 days a week) or as little (1 day a week) as you have time for and as your life, family, work, church situation, schedule allows you. You will register at www.refstown.com where all assignments will be posted and availability will be taken.

You will post your availability in refstown.com as soon as you know your availability.

The key to all of this is being real, real sure of your availability schedule when you submit it and not making any changes if at all possible. If you are not sure if you will be available on a certain day, don't say you are available. Assignments are fairly distributed when assignments are made based on many factors, once availability starts changing after assignments, fairness and building a quality team is still a priority.

The more available and the more reliable you are, the more matches you will get. Once you accept your assignments online, we expect you to be at that match unless an emergency occurs.

THERE ARE TO BE NO CHANGES AT ALL WITHOUT THE APPROVAL OF THE ASSIGNMENT SECRETARY.

Coaches have to be informed of who their officials will be so every change affects everyone since they must make sure there are no conflicts and the crew assigned matches the level of the match.

UNNECESSARY CHANGES ONCE ASSIGNMENTS ARE ACCEPTED ARE A TREMENDOUS BURDEN ON THE ASSIGNMENT SECRETARY AND THE CHAPTER. PLEASE TRY TO AVOID THIS AT ALL COSTS.

If you and another official would like to switch assignments for any reason, that is fine, BUT it MUST be approved by the assignment secretary, this way we are aware of the change. If you come up with a change after the assignments have been accepted and want to make a change don't be surprised if the answer is no.

If you have small children at home and have to get a baby sitter in order to officiate VB, you need to get a **REALLY GOOD, REALLY RELIABLE** babysitter to do this and you need to line up an alternate in case your primary babysitter has a problem. Your children should not be taken to matches. So here is how it should work, you say you are available on a certain day, you are given an assignment on that day, you accept the assignment at our meeting, you officiate at that assignment, and then you get paid for that assignment.

All assignments are made in accordance with the chapter assignment policy.